

# 1 Scholarship Committee

## 2 Standing Rules

Nottingham Marching Unit

4 Adopted 05/11/2009

Parents Association

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### **REFERENCE TO BYLAWS ARTICLE XII: SCHOLARSHIP**

**SECTION I:** Scholarship Program money raised throughout the year will be designated solely for the use of seniors graduating and any unused funds will be carried over to the following year.

#### **STANDING RULES:**

- 1           **1.** In order to determine how scholarship program awards will be  
2           disbursed, the Directors shall provide to the scholarship committee  
3           an approximate report of how many students are eligible for  
4           scholarships. This report shall include the number of years the  
5           students have been members of the marching unit. This report  
6           shall be provided to the scholarship committee prior to the October  
7           Executive Board Meeting.
- 8           **2.** Eligibility to participate in the scholarship program is contingent  
9           upon the student planning to attend any post secondary institution.
- 10          **3.** Eligibility of a student to participate in the NMUPA Scholarship  
11          Program for all Marching Unit members requires a parent/guardian  
12          to become a member of the NMUPA by November 30<sup>th</sup> of each year  
13          the student is a Marching Unit member subject to the following  
14          clauses:
  - 15               **a.** For the Class of 2013 and beyond the parent/guardian must be a  
16               member each year.
  - 17               **b.** For the Class of 2012, the parent/guardian must be a member  
18               for the student's sophomore, junior and senior years.
  - 19               **c.** For the Classes of 2010 & 2011 the parent/guardian must be a  
20               member for the student's junior and senior years.
- 21          **4.** Scholarship consideration will be given to all eligible students who  
22          complete a scholarship essay. The topic will be decided upon by  
23          the scholarship committee and may vary from year to year.
- 24          **5.** In order to ensure fairness to all eligible students the scholarship  
25          committee reserves the right to review the records of eligible  
26          candidates with respect to any disciplinary action. This includes,  
27          but is not limited to, any suspensions resulting from infractions  
28          incurred during participation a school-sanctioned function.
- 29          **6.** Eligibility of student is dependent upon a minimum of four (4) hours  
30          of mandatory service per year for each student member of the  
31          marching unit. An additional four (4) hours of mandatory service  
32          per year is required from the parent/guardian per marching unit  
33          (student) member, in order for their marching unit (student)  
34          member to qualify for a Scholarship Award. Legitimate service  
35          hours are determined by the NMUPA, not the directors. Exceptions  
36          are as follows:

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- a. Class of 2010 - Two (2) mandatory service hours per student member, two (2) mandatory service hours per parent/guardian were required for their freshmen year. Four (4) mandatory service hours per student member, four (4) mandatory service hours per parent/guardian were required for their sophomore, junior and senior years.
- 7. Mandatory Service Hours are accrued as follows:
  - a. One hour of mandatory service = One hour of accrued time.
  - b. A donation of food/beverage per event = 15 minutes. (This translates to 15 minutes for all donations per event, not 15 min. per item donated).
  - c. Each event chairperson shall provide and make fully known a sign-in/sign-out mandatory service record sheet. It will be the responsibility of each marching unit student and parent/guardian to log their mandatory service hours on the provided sheet.
  - d. A record of Mandatory Service hours will be maintained. This information will be available upon request and each student will be advised of their accumulated service hours for the current school year no later than February 15<sup>th</sup>, so that the student and/or parent would still have time and opportunities to fulfill their time, if they were short on service hours.
  - e. In order to ensure that accurate records of hours have been maintained, and students and parents have been duly notified of their accumulated service hours for any school year prior to the 2009-2010 school year, students and parents will be allowed, during the 2009-2010 school year, to make up any shortage of hours they may have from previous years. All marching unit members will be notified, by September 30, 2009 of how many student and parent volunteer hours they have been credited with from previous school years. All class of 2010 members will need to have 10 student and 10 parent hours, class of 2011 members will need to have 8 parent hours and 8 student hours, and class of 2012 members will need to have 4 parent hours and 4 student hours to have fulfilled their mandatory service hours as of 9/30/09. All classes will still be required to donate their 4 parent hours and 4 student hours for the school year 2009-2010, but they will also be able to work additional hours during that school year if they need to make up any previous hours. Example: If a student in the class of 2011 has accrued 7 student hours and 5 parent hours as of 9/30/09, then in order for them to fulfill their mandatory hours to qualify for a scholarship in their senior year, they would need to work 5 student hours and 7 parent hours during the 2009-2010 school year (4 student hours

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for 2009-2010 + 1 student hour to make up a previous deficit, and 4 parent hours for 2009-2010 + 3 parent hours to make up the previous deficit) and then they would still need to serve their required mandatory hours during the 2010-2011 school year.

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**The opportunity to make up hours from previous years is ONLY valid during the 2009-2010 school years and will be removed as of 8/1/2010.**

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f. As of the 2011-2012 school year, all members/parents will have the ability to make up hours short during their second year in the unit.

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8. Upon the scholarship committee determination of Marching Unit student's eligibility funds will be disbursed as follows;

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a. 4 year member; the amount targeted is \$400.00.

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b. 3 year member; the amount targeted is \$300.00.

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c. 2 year member; the amount targeted is \$200.00.

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d. If the funds are not available to reach the targeted amounts, the funds will be adjusted accordingly.

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9. Scholarship Program Award checks are finalized after completion of a scholarship acceptance form and either a tuition receipt, fee statement or class schedule from an institute of higher learning or trade school or signed confirmation from said indicating student enrollment.

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| 5/11/2009 | Adopted  |
| 8/10/2009 | Revised Article VII, Section I, 6. Added "per year" for clarification. |
| 6/6/2011  | Revised Article VII, Section I, 7. Added "f"                           |